

NO A.32012/2/2011 – LADC / GAD
LAI AUTONOMOUS DISTRICT COUNCIL
GENERAL ADMINISTRATION & CONTROL DEPARTMENT

Dated Lawngtlai, the 18th Jan, 2016.

OFFICE MEMORANDUM

Subject : *Retention period of evaluated Answer sheets of written Examinations.*

The undersigned is directed to say that the matter regarding formulation of guidelines for retention period of answer sheet / scripts of written examinations under Lai Autonomous District Council has been under consideration and it has been decided that the retention period for evaluated answer sheets / scripts of all candidates whether called for interview or otherwise for all written examinations Viz, examinations for direct requirement and Limited Departmental Examinations shall be 1 (one) year.

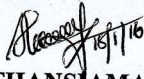
Concerned Heads of Department are requested to take note of the above instruction for strict compliance.

Sd /- T. Lalhmingthanga
Joint Secretary
Lai Autonomous District Council
Lawngtlai

Memo.No.A32012/2/2011 – LADC / GAD : Dated Lawngtlai, the 18th Jan, 2016.

Copy to :-

- 1) P.S to Chief Executive Member / Chairman, LADC for favour of information.
- 2) Secretary (Legis), LADC for information & compliance.
- 3) E.O, (P/S,M/S) LADC for information & Strict compliance.
- 4) Under Secretary (PRC), for information.
- 5) Office Order Book.


(**THANSLAMA**)
Under Secretary

General Administration & Control Department
Lai Autonomous District Council
Lawngtlai